

**JACKSON COUNTY APPRAISAL DISTRICT  
404 North Allen  
EDNA, TEXAS 77957**

*Damon D. Moore, RPA, RTA, CTA  
Chief Appraiser*

*Phone (361) 782-7115  
Fax (361) 782-0369*

**January 16, 2012  
BOARD OF DIRECTORS**

**Chris Williams  
Dale Allen  
Travis Glass  
Jean Sorensen**

**Donna Atzenhoffer  
Joe Rodriquez  
Gail Hoskins**

TIME: Thursday, January 19, 2012 at 6:00 pm  
PLACE: 404 North Allen, Edna, Texas

**AGENDA:**

1. Call to order and establish quorum
2. Public Comment – *“At this time, comments will be heard from the Public on any subject matter that is not on the agenda. In accordance with the Open Meeting Act, Jackson County Appraisal District Board of Directors may not discuss or take action on any item which has not been posted on the agenda.”*
3. Oath of Office
4. Election of Officers
5. Approve minutes from the December 8, 2011
6. Approve financial reports for November and December 2011
7. Consider and take action on setting budgetary constraints on ARB legal council.
8. Review all district contracts and take any necessary action
9. Review and approve Board of Directors Policy & Procedure and Employee Hand Book for 2012
10. Consider and take action on the appointment of Appraisal Review Board Members
12. Chief Appraisers Report – *“At this time, the Jackson County Appraisal District Board of Directors will hear reports, updates news and/or information from the Chief Appraiser and/or Jackson County Appraisal District staff.”*
13. Adjourn

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**MARY KAY GEORGE  
DEPUTY CHIEF APPRAISER**