

**JACKSON CENTRAL
APPRAISAL DISTRICT
404 North Allen
EDNA, TEXAS 77957**

***Megan Bell, RPA, CCA
Chief Appraiser***

***Phone (361) 782-7115
Fax (361) 782-0369***

**November 7, 2025
BOARD OF DIRECTORS**

**Dale Allen, Chairman
Lynette Novak, Vice-Chairman
Donna Atzenhoffer, Secretary
Monica Foster, County Tax Assessor**

**William Alex
Tony Doyle
Lance Smiga
Lee Lewis**

TIME: Tuesday, November 18, 2025, at 6:00 pm

PLACE: Board Room, 404 North Allen, Edna, Texas 77957

AGENDA:

1. Call to order and establish quorum.
2. Public Comment – *“At this time, comments will be heard from the Public on any subject matter that is not on the agenda, with a five-minute time limit. In accordance with the Open Meeting Act, Jackson Central Appraisal District Board of Directors may not discuss or take action on any item which has not been posted on the agenda.”*
3. Recess open session to enter executive (closed) session pursuant to Government Code Section 551.071 to confer with the District’s attorney regarding matters for which the Disciplinary Rules of Professional conduct require confidential communication and pursuant to Tex. Gov’t Code sec. 551.074 to discuss personnel matters.
4. Approval of minutes from the October 2025 Board of Directors meeting.
5. Approval of financial reports and payment distributions for November and December 2025.
6. Approval of Supplements to Certified Rolls for previous tax years.
7. Consideration and discussion of estimates for new server.
8. Consideration and discussion of holiday closure dates.
9. Ratification and/or update of Board Of Director Policy manual.
10. Ratification and/or update of methodology of selection process for Board Of Director members.
11. Consideration and discussion of waiving penalties for past due 4th Quarter Allocations.
12. Chief Appraisers Report – *“At this time, the Jackson Central Appraisal District Board of Directors will hear reports, updates and/or information from the Chief Appraiser and/or Jackson Central Appraisal District staff.”*
13. Consideration and discussion of next regular meeting.
14. Adjourn.

Megan Bell
Chief Appraiser